

2017 Christmas Candlewalk Vendor Contract

This is an agreement between **Chesaning Chamber of Commerce** (hereafter referred to as "Host") and _____ (hereafter referred to as "Vendor").

The Host will be hosting the following Event: Christmas Candlelight Walk to take place at Downtown Chesaning/Public House & Nazarene Church (location) on 11/24/2017 & 11/25/2017, starting at 05:00 PM, and has the legal ability to issue a license for concession for vending during the above mentioned Event. Vendor desires to vend _____ at and during the above mentioned Event, and has issued the Host a sum of \$_____ for a license to vend at the Event.

The Host and Vendor parties both agree to the following terms:

1. Vendor will be given access to the location that is agreed upon by both parties no less than ____ hours before the event starts to set up the Vendor's station, goods to be sold, and anything else that is needed and customary to vend at that specific location.
2. The Vendor will not vend any items or services that are not disclosed here at the Event without prior written consent from the Host. Items that will be sold:

3. Vendor's station shall be no bigger than ___x___ feet or taller than ___ feet; and shall be clean and orderly, and shall follow all applicable laws and regulations of the County and State of said Event.
4. Vendor's staff may exhibit that goods are for sale only while the staff is within the area of the vendor's specified location. Location will be: _____
5. Vendor's staff will be properly dressed, their appearance will be clean and neat and they shall conduct themselves in an orderly fashion.
6. There is to be no loud, distracting music, noise and/or sound amplification devices used by Vendor's staff at the above mentioned Event.
7. Vendor will have access to the location for up to ____ hours following the Event which will conclude at ___:___ AM/PM to dismantle and remove all items brought to the Event by Vendor. Vendor shall leave the location free from trash and in similar condition that it was in before the Vendor arrived.
8. Vendor agrees to hold the Host free from any damages or claims that may develop in connection with participating in the above mentioned Event.

In agreement to the above mentioned terms, a representative of the Event and Vendor sign below:

Applicable Law

This contract shall be governed by the laws of the State of Michigan, Saginaw County and any applicable Federal Law.

Signature of Event Representative

Date

Signature of Vendor

Date

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Additional Vendor Regulations & FAQ

1. All vendors must fill out a vendor application form. Only approved vendors will be allowed to set up for the Candlelight Walk weekend.
2. Vendor applications should be turned in to the Chesaning Chamber of Commerce by Nov. 10, 2017. Late applications may be denied vendor space.
3. Vendors must renew their applications for the festival annually.
4. Vendor fees will be as follows:
Chesaning Chamber of Commerce business members: \$25 fee
Chesaning Chamber of Commerce associate (non-profit) members: Free of charge
Non-members: \$100 fee
5. Vendors must specify all items to be sold as well as submit a price list. **Non-chamber member vendors will not be allowed to duplicate items sold by chamber members.** Only approved items may be sold during the festival.
6. Each vendor will be given a specific space to set up. Vendors are not to set up outside of their space. Food vendors will be located away from restaurants.
7. Vendors will be responsible for keeping their areas tidy and free from trash. Vendor areas should be returned to the condition they were in prior to the vendor setting up.
8. Food vendors must have all proper state and health permits present with them during festival hours. All baked goods and homemade food items made prior to the event must have ingredients labeled.
9. The sale, display or possession of alcohol, drugs, weapons of any type (knives, guns, rifles, shotguns, antique or in an operable state), ammunition, or explosive devices are not allowed.

Vendors not in compliance with the above regulations will be asked to leave the festival and will not be allowed to return to future festivals.

I have read and agree to comply with the above regulations:

x _____ Date _____